

**Oshkosh Public Library
Vouchers Payable
June 2024
50% of the year**

Name	Memo	Paid Amount	Totals
Revolving Expenses			
Life Insurance			
City of Oshkosh - Revolving Charges	Employer's share of Life Ins	\$414.12	
Total Life Insurance			\$414.12
Dental Insurance			
City of Oshkosh - Revolving Charges	Employer's share of Dental Ins	\$644.60	
Dental Insurance			\$644.60
Health Insurance			
City of Oshkosh - Revolving Charges	Employer's share of Health Ins	\$33,539.52	
Health Insurance			\$33,539.52
Wisconsin Retirement Fund			
City of Oshkosh - Revolving Charges	Employer's share of WI Retirement	\$10,652.16	
Wisconsin Retirement Fund			\$10,652.16
FICA - Employers Share			
City of Oshkosh - Revolving Charges	Employer's share of FICA	\$12,539.84	
FICA - Employers Share			\$12,539.84
Overtime			
City of Oshkosh - Revolving Charges	Overtime	\$3,724.74	
Overtime			\$3,724.74
Regular Pay			
City of Oshkosh - Revolving Charges	Regular pay	\$166,080.28	
Total Regular Pay			<u>\$166,080.28</u>
Total Revolving Expenses			<u>\$227,595.26</u>
Contracted Services			
Contractual Agreement Payments			
Winnefox Library System	Contractual services-June 2024	\$13,257.91	
Total Contractual Agreement Payments			\$13,257.91
Prevent Maintenance Contracts			
Gordon Flesch Co, Inc	Copier maintenance	\$42.27	
Gordon Flesch Co, Inc	Yearly copier maintenance	\$735.00	
Gordon Flesch Co, Inc	Copier maintenance	\$14.95	
Gordon Flesch Co, Inc	copier maint	\$2.12	
Jack's Maintenance Service	Janitorial Service	\$4,546.00	
Oshkosh Fire & Police Equipment, Inc	inspection	\$437.00	
Spring-Green Lawn Care	Landscaping	\$87.05	
Spring-Green Lawn Care	Landscaping	\$285.65	
Total Prevent Maintenance Contracts			\$6,150.04
3rd Party Contracted Services			
Accu-Com	System Installation - Keyscan Single door access system installed per quote	\$2,600.00	
Gartman Mechanical Services	Services on May 9	\$1,080.00	
Gartman Mechanical Services	Services on May 21	\$288.00	
Gartman Mechanical Services	Plumbing services	\$144.00	
GFL Environmental	Waste disposal	\$763.98	
Unique Management Services, Inc	Placements	\$803.40	
3rd Party Contracted Services			\$5,679.38
Advertising/Postage/Print			
DPI	Printing	\$54.50	
MasterCard - RP	Facebook	\$5.72	
Northeast Wisconsin Chinese Association	Mural	\$1,000.00	
Thryv	Advertising	\$107.90	
Thryv	Advertising	\$215.80	
Winnefox Library System	Printing	\$242.02	
YourMembership.com, Inc	ALA advertising	\$324.00	
Total Advertising/Postage/Print			<u>\$1,949.94</u>
Total Contracted Services			<u>\$27,037.27</u>
Employee Development & Allowance			
Employee Allowance/Reimbursement			
Schell, Kallie	Mileage	\$80.13	
Toland, Sandy	Mileage reimbursement	\$126.42	
Winnefox Library System	Van use	\$2.68	
Total Employee Development & Allowance			<u>\$209.23</u>

**Oshkosh Public Library
Vouchers Payable
June 2024**

Name	50% of the year Memo	Paid Amount	Totals
Fixed Costs			
Insurance Expense			
City of Oshkosh - Revolving Charges	Insurance	\$130.00	
Total Insurance Expense			\$130.00
Telephone/Internet			
MasterCard - RP	Pay Phone	\$25.00	
Winnefox Library System	Telephone	\$34.24	
Total Telephone/Internet			\$59.24
6455 - Utilities Expense			
City of Oshkosh - Revolving Charges	Utilities	\$7,193.72	
Constellation	Gas Service	\$812.98	
Total Utilities Expense			\$8,006.70
Total Fixed Costs			\$8,195.94
Supplies			
Office Supplies			
MasterCard - RP	Office Supplies	\$353.25	
MasterCard - RP	Office Supplies	\$34.92	
Staples	Office Supplies	\$2.53	
Staples	Office supplies	\$228.89	
Staples	Office supplies	\$186.89	
Staples	Office supplies	\$23.61	
Staples	Office Supplies	\$25.32	
Staples	Office Supplies	\$57.98	
Staples	Office supplies	\$22.77	
Winnefox Library System	Office Supplies	\$482.50	
Total Office Supplies			\$1,418.66
Specialty Supplies			
Baker & Taylor	Library materials	\$6,119.38	
Cengage Learning	Library materials	\$857.33	
EBSCO	Library materials	\$4,381.95	
Ingram	Library materials	\$358.98	
masterCard - MD	Library materials	\$572.85	
Midwest Tape	Library materials	\$412.30	
midwest Tape - Hoopla	Library materials	\$4,656.82	
Value Line Publishing LLC	Library materials	\$4,305.00	
Total Specialty Supplies			\$21,664.61
Facility Supplies			
Beez Electric, Inc	Wafer lights	\$317.98	
Gartman Mechanical Services	Supplies	\$848.99	
Gartman Mechanical Services	Supplies	\$114.90	
Jack's Maintenance Service	maintenance supplies	\$70.65	
Kitz & Pfeil	maintenance supplies	\$37.75	
MasterCard - RP	maintenance supplies	\$133.46	
MasterCard - RP	maintenance supplies	\$518.24	
NeherElectricSupply, Inc	Light bulbs	\$837.60	
Oshkosh Fire & Police Equipment, Inc	Fire Extinguishers	\$57.00	
Pingry-Caswell	Cleaning supplies	\$273.20	
Winnefox Library System	Various supplies	\$42.03	
Total - Facility Supplies			\$3,251.80
Total Supplies			\$26,335.07
Program Support			
MasterCard - MB	Plaster for STEAM program	\$8.73	
MasterCard - MB	Pizza for book clubs	\$129.60	
MasterCard - MB	Pizza for book clubs	\$64.80	
MasterCard - ST	Items for Community Engagement	\$58.98	
Winnefox Library System	Food for book club	\$59.83	
Total Program Support			\$321.94
Rental Expense			
Lease Expense			
Great America Financial Services	Copier lease	\$188.27	
Total Lease Expense			\$188.27
Total Vouchers Payable			\$ 289,882.98